



PROTECTING THE PUBLIC THROUGH REGULATED EDUCATION AND PRACTICE !

## ALLIED HEALTH PROFESSIONS BOARD OF NAMIBIA

*(Established by the Health Profession Act, 16 of 2024)*

### PRE-REGISTRATION EVALUATION POLICY FOR USE BY ALL ALLIED HEALTHCARE PROFESSIONS

The Allied Health Professions Council took a policy decision on the above-mentioned subject matter at its meeting held on the 10<sup>th</sup> of November 2021 as follows:

1. The domains for which candidates are to be evaluated will be profession specific. Candidates will be evaluated in all the domains.
2. Candidate will be informed prior to the evaluation on the process that will be followed, and which domains will be covered.
3. Papers for each domain will be provided to the candidates to fill his/her name, dates and signature.
4. Candidates will be evaluated by the evaluators in each domain using the score sheet which indicates: **Excellent= 5, Good =4, Satisfactory = 3, Not satisfactory = 2 and Poor =1** to measure the presentation of the candidate.
5. Each evaluator has to forward the score sheet for the domain which he/she has evaluated to the chairperson to make the final recommendation.
6. The scored marks for each candidate in each domain will be converted into the percentage.
7. The overall pass mark for evaluation is 50%, however, it is compulsory that every domain is passed with 50% irrespective of the overall pass mark. **A mark below 50% for any domain will be interpreted as a fail.**
8. Candidates who pass all domains with an overall mark of 50% and above will be considered for full registration.

9. The chairperson assisted by the secretariat will add the marks together to determine if the candidate passed or failed.
10. At the end of the evaluation of each candidate, the chairperson will make a final recommendation to the Council.
11. Candidates are evaluated twice per application.
12. Candidates who failed the pre-registration evaluation will have to re-apply in writing to the council for the next evaluation when he/she is ready to be evaluated in all the domains.
13. Candidates who failed the first oral evaluation may undergo written evaluation in the second attempt.
14. Mode of evaluation will be determined from time to time by the evaluators.